

CONAGHTYS total ACCOUNTING Established in 1981
 we are certified practicing accountants providing
 comprehensive taxation & business services
 to small to medium business & individuals

conaghtys TOTAL accounting



rental property checklist

owner(s)

for the tax year

No properties

Please complete a checklist for each rental property address

Acquisition & disposal details – if you bought or sold properties during the year please attach settlement & loan statement

Purchase date	<input type="text"/>	Amount	<input type="text"/>
Date first available for rental			<input type="text"/>
Sale date	<input type="text"/>	Amount	<input type="text"/>
Date rented this year	<input type="text"/>	To	<input type="text"/>
From			<input type="text"/>
No of weeks rented			<input type="text"/>
Gross Rental Income	<input type="text"/>	Other Rental Income	<input type="text"/>
Advertising for tenants	<input type="text"/>	Body Corporate Fees	<input type="text"/>
Borrowing Expenses	<input type="text"/>	Cleaning	<input type="text"/>
Council Rates	<input type="text"/>	Gardening	<input type="text"/>
Insurance	<input type="text"/>	Interest Paid	<input type="text"/>
Land Tax	<input type="text"/>	Legal Fees	<input type="text"/>
Pest Control	<input type="text"/>	Property Management Fees	<input type="text"/>
Repairs & maintenance	<input type="text"/>	Stationery & Postage	<input type="text"/>
Water Charges	<input type="text"/>	Other	<input type="text"/>

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Please provide details of any purchases of capital equipment

Details		Amount	
Details		Amount	
Details		Amount	
Details		Amount	
Details		Amount	

Have you reviewed last year's depreciation schedule?

If yes, please provide details of any changes

Please attach copies of invoices for any repairs or plant & equipment purchases over \$300.

Any other details